



## ANNOUNCER

Being the announcer means that you are the voice of Lower Puget Sound Dressage Club. It's important that each and every rider and spectator feel welcomed, and informed throughout the day. Please take the role seriously and do your best to put a shining image on our club. Project your voice with a smile!

### Job Tasks:

- Practice making announcements before you actually do it.
- Read the Class Schedule and say the names to yourself. Many horse names are difficult to pronounce! Ask someone if you are unsure of the pronunciation.
- Announce the official show time randomly. You can simply say, "Official Show Time is X:XXa".
- Announce the start of new classes i.e. "That concludes Class 12 -Training Level Test x, we are now starting Class 13 – Test Name".
- Make sure each rider is greeted as they are preparing for their test. You can say, "Our next rider in the ring is rider #\_\_\_\_, Name\_\_\_\_\_" It is always nice to know what test they will be performing as well. "Sarah is riding 1<sup>st</sup> Level Test 1"
- Thank each rider as they leave the arena. "Thank you Sarah for that ride on your horse, Accapella!" "Next up in the ring is rider #24, Sandra Gretz riding Hopscotch!"
- Announce each and every sponsor of the classes randomly throughout the day, and MOST especially during the class that they have sponsored!
- Announce the winners of the classes as they are posted. " Congratulations to the following riders for placing in Name of Test\_\_\_\_\_: In Fifth Place -... etc. "
- Remind people what the dates of the next LPSDC show will be (i.e. June 4<sup>th</sup> and 5<sup>th</sup>) and announce when that show opens for members and non-members.
- Always thank the owners of the show grounds for allowing us to use their beautiful facility and letting us use their property for the weekend. It's always important that these facility owners are recognized for the preparation they have put into the venue to make it welcoming for us to be there.
- Promote any food and beverage vendors that are at the venue supporting our show. For instance, if Narrows Pony Club is hosting a "food booth", make sure you promote what items they have on the menu, where they are located, and the hours of the service.
- Throughout the day, make sure people know who the Show Manager for the day is. For instance, "If you have any questions, please come see Jordan Heslep as she is your Show Manager for the day. And THANK YOU Jordan for all your hard work today making sure our show flows smoothly!"

**Equipment and Supplies:** None

**Attributes and Skills:**

A clear distinct voice will help with announcing at a show. Make sure you are comfortable with a microphone and hearing your voice projected over a speaker.

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