

ENTRANCE OFFICIAN

The Entrance Officer works with the Show Manager to ensure that all individuals entering the facility have completed a LPSDC COVID-19 RELEASE / CODE OF CONDUCT form.

Job Tasks:

- As vehicles arrive onto the facility, all individuals must STOP and check in with you.
- All individuals are required to complete a LPSDC COVID-19 RELEASE / CODE OF CONDUCT form, including riders, grooms, trainers, coaches, and / or owners.
- Maintain 2 pen holders
 - 1 for used
 - 1 for sanitized
- Once forms are complete, provide all individuals with a wristband.

Equipment Needed:

- Clipboard and release forms
- Pens
- Hand sanitizer and Spray (for the pens)
- Wristbands