



GATE KEEPER B - RING STEWARD

The Ring Steward makes sure the correct rider enters the competition arena at the correct time using the up-to-date show schedule showing all the ride times. You will open and close the gate as riders finish or start their test. You will be in contact with the Show Office if any change or discrepancy and the show office will let you know of any change that occurs during the day (i.e. scratches). You are responsible for monitoring the rider for correct equipment.

Job Tasks:

- Once you receive your clipboard with Day Sheet / Ride Times and pen from the office, review the ride times and make sure you know the ride order when you start.
- You will receive changes from the Show Office during the show.
- Do not leave your post.
- At some shows you will have a walkie/talkie and will need to tell the announcer who is going into the show ring. Communication over the walkie/talkie should be kept to a minimum. Usually the Announcer simply wants to know who is entering the competition arena. (Ex. "Entry #34 has entered").
- As the riders approach the ring, greet them and check them off on your schedule, so you know they are there. At any given time, there should be only one rider in the dressage arena, one waiting to go in "on deck" , and one "in the hole".
- Refer to Guidelines for Dress and Equipment – LPSDC League Shows to know legal equipment and tack. Alert the office immediately if you spot the use of any illegal equipment.
- If a rider seems nervous, be positive and talk quietly to them – if it seems appropriate.
- When a test is completed and the salute to the judge is done, you may open the gate and let the next rider in. Wait to close the gate until the finished rider comes through the gate.
- IT IS NOT your responsibility to search for the next rider.
- After the rider in the show arena has finished their final salute, the next rider may warm-up around the perimeter of the arena. This perimeter area may be different depending on the venue.
- If there is a break, do not allow the next horse to warm-up around the arena. To do so would constitute an unfair advantage to that rider.
- Some shows allow riders in the show arenas during lunch break. Make sure you are in contact with the office before lunch so that you know the rules.

Equipment and Supplies:

- Safety Vest
- Show Ride Times on a clip board with Pen
- Walkie talkie (depending on venue)
- Ring Stewards should dress for weather conditions and provide their own insect repellent, sun screen, sun glasses etc.

Attributes and Skills:

- Ability to read bridle tags from a distance
- Tactful speaking skills, supportive and courteous tone.

---EOF