



## LPSDC Meeting Minutes

**Date: November 13, 2018**

**Location: Schugren House**

**Attendees:** Lea Wilson, Christine Erikson, Sandra Schugren, Jo Renn, Abby Welch, Mary Brady, Jennifer Gillum, Jill Seely, Linda Heath, Karen Walling, Jessy Olson, Tina Hansen, Chris Powell, Barbara Breckenfeld, Pam Knudsen

Meeting called to order at 7 pm

**Minutes:** Tina H made a motion with a second from Christine E that the minutes from the October meeting be approved as written. Motion carried.

**Treasurers Report:** The current balance is \$5,081.07. We have received \$480.00 from ODS for 50% of the profit from the League Finals that has not yet been deposited. We purchased a sound system for \$1600.00 that is top of the line and is a solid investment for the club.

**Membership:** Is in transition as it is the end of the membership year. ODS does not have their membership system available at this point. 554 Facebook Likes.

### **Correspondence:**

Tina H submitted an article summarizing her activities as a result of being awarded a Vicki Mears Scholarship. We still need articles from Christine E and Karen Walling.

### **Banquet:**

The Banquet will be held **Saturday, February 2nd at the Canterwood Golf and Country Club**. Everyone affirmed how good the banquet was last year and the planning for this year includes:

- Carrie Whitlow and Lyn Lindstrom have volunteered to handle check in / check out;
- Christine E will take charge of invitations;
- Abby W will handle awards;
- Tina H has already created a spreadsheet with all the scores for the basis of the award distribution and has sent to ODS. Lea M will review prior to finalizing.
- Carrie W will manage the donation list for the Silent Auction. Several people listed people / businesses that they will contact. The Secretary will send this to Carrie.
- Live Auction – Jill S encouraged us to reinstate the Live Auction at the Banquet but rather than a professional auctioneer, have someone from the group lead the bidding which encourages a greater sense of comradery and competition. Several ideas for “big ticket” items were identified such as 1) a week in Mazatlán - Lea; 2) a horse back trip at the Flying Horse up by Cle Elum; 3) a weekend at Grayland for beach rides – Mary 4) Artwork and/or 5) vacation at Screaming Eagle- Jill S / Jessy O. These will be explored and this idea decided by the January meeting;

- Jo R offered to head the Dessert Auction and we will need to identify a benefactor or something in our Club as the recipient.

### **League Finals:**

Jo Renn, Show Manager, provided a summary of a highly successful event. We had 101 rides down CL and raised \$2000 in sponsorships. Judge Diane Royce was very complimentary about the show and would be happy to help again. All participants had a wonderful time and praised the club for all the effort put into hosting the event. The Centurion Ride and the Wine and Cheese Event were added bonuses that made the whole weekend even more special. Jo R prepared an article for the Flying Changes magazine that had great photographs. All thank you's have been sent out to sponsors.

### **Show Committee:**

2019 Show Committee: Lea M, Abby W, Tina H, Christine E. Planning will start right away to establish dates and venues, so they can be presented at the December meeting.

**Election Results:** The election was held via Survey Monkey and the results tabulated on October 31<sup>st</sup>. The officers for 2018/2019 are:

President – Lea McCullough

Vice-President – Abigail Welch

Secretary – Sandra Schugren

Treasurer – Ann-Christine Erikson

**Clinics:** Sandra S will lead the organization and planning for clinics and educational events. Suggestions include: 1) Jen Verharen 2) Deborah Spence 3) Stephanie Seheult (Physical Therapy), 4) Beth Glisten 5) Up the Levels 3) Western Dressage Clinic. Sandra will contact others on the list and develop a schedule. Christine E has all of the details set for the Musical Freestyle Clinic which will be held on March 1-3, 2019 at Starr Valley Farm.

### **Old Business:**

Flying Changes: The November issue contained two articles from LPSDC. One from Jo R about the League Finals and another from Sandra S that summarized our show year and identified a couple of high scoring riders for each show.

Region 6: Region 6 held their Annual Meeting via phone on October 24<sup>th</sup>. Jo R, Tina H and Christine E listened in. Not many changes were discussed.

### Committees:

- Western Dressage Division: Jessy O will work on the possibility of having a Western Dressage Clinic.
- Youth Committee: Jill will contact Tanya Stanbrook to see if she may be willing to become more involved on behalf of youth in the sport.
- Washington State Horseman: Mary B attended the WSH Annual Convention and has many awards to distribute at our Banquet. She emphasized how much is awarded for the \$17.00 fee. We will make a concerted effort to have more people sign up at the Banquet. There are currently 630 members in WSH.

### GMO Initiative:

- 501c3 Status: Our application for IRS 501c3 status has been approved! We now have a Washington state business license and EIN number. This allows to move forward on establishing a Kitsap Bank account. Signers on that account: Lea McCullough and Ann-Christine Erikson
- Insurance: We have also received a very favorable quote for insurance. Vendor Insurance was discussed and though members were all in favor of dropping the vendor insurance requirement, a suggestion to look into the possibility of offering a group insurance rate to vendors through LPSDC insurance was discussed. Christine E will investigate this possibility.
- Vote: **Tina H made a motion with a second from Karen W to move forward immediately with a membership-wide vote for approving or disapproving the dissolution of the Club from ODS and forming a new LPSDC GMO. Approved unanimously.** Christine will organize the email that will be distributed via Survey Monkey this week. Voting will be open for one week. Christine will also promote involvement in the vote through Facebook posts.
- By-laws: If the vote is affirmative, Lea M will be responsible for drafting the set of By-Laws for the new GMO. She will work with Board on language / revisions prior to presenting at a meeting.
- Membership Platform: If the vote is affirmative, Christine E is responsible for evaluation of the membership platforms and providing this information at the next meeting.

### **New Business:**

Vicki Mears Scholarship / Youth Scholarship: Sandra S will work on the 2019 application forms which will need to be ready by the February 2d Banquet. This is a great venue for one of the 2018 scholarship recipients (Tina H?) to do a brief presentation on the impact on her riding.

ODS Sportsmanship Award: Jo R presented Christine E with this year's ODS Sportsmanship Award. The purpose of this award is to recognize an individual who displays a positive and supportive outlook toward fellow competitors and show management. Congratulations to Christine!!

### **Good of the Order:**

- Jo Renn has successfully completed her "L" judge program with Distinction and it is announced on the USDF site.
- Chalice Farm will be hosting Jessica Wisdom Clinic on January 26<sup>th</sup> / 27<sup>th</sup> with 45 minute rides.
- Chalice Farm is planning two Recognized Shows in 2019. The October 6<sup>th</sup> show is confirmed and will be judged by Joan Darnell "S".

Meeting Adjourned at 8:32 pm. Next meeting will be on December 11<sup>TH</sup> starting at 6pm for a short meeting and then breaking for our annual Holiday Potluck event. This will be held at the Schugren house (553 SE Oak Rd Port Orchard, WA 98367)

**Date: October 9, 2018**

**Location: Schugren House**

**Attendees:** Lea Wilson, Carrie Guthrie-Whitlow, Christine Erikson, Sandra Schugren, Jo Renn, Abby Welch, Mary Brady, Jordan Heslep, Jennifer Gillum, Jill Seely, Delicia Sorenson, Dina Simmons, Linda Heath, Karen Walling, Catherine Geissler, Jerome Geissler, Lyn Lindstrom, Jessy Olson, Tina Hansen, Candace Sessions, Julie Paddock (via Skype)

Meeting called to order at 7:22pm

**Minutes:** Jordan H made a motion with a second from Jessy O that the minutes from the September meeting be approved as written. Motion carried.

**Treasurers Report:** The current balance is \$8,020.35.

**Membership:** 109 current members and 541 Facebook Likes.

**Correspondence:**

Dressage Foundation sent a reminder that The Dressage Foundation's ODS Linda Acheson Fund grant applications are open now through November 15th for ODS and Chapters to submit grant applications for educational dressage events.

**Banquet:** The Banquet is secured for February at Canterwood Golf and Country Club. The fee has been paid.

**League Finals:**

- Jo Renn Show Manager announced that we have 32 riders on 37 different horses coming to the Finals which will fill one ring at Donida Farms for two days. 5 riders are coming from Oregon. The schedule for the Championship Announcements is being finalized. The show will start at 8am and on Saturday the last ride will be at 4:30pm. Sunday is a little shorter. There is a Centurion Ride planned for Saturday at noon.
- We will have our LPSDC Booth with clothing, bumper stickers, and lots more. We will also have coffee and donuts. Linda H suggested that we sell the lovely wine glasses that were given to members at the banquet.
- We will have our Meet and Greet event from 3pm to 5pm on Saturday.
- Belynda Moore will be the official photographer for the show.
- Volunteers are still needed.
- We have raised \$2000 in sponsorships for this show.

**Clinics:** No new information.

### **Old Business:**

Flying Changes: Sandra sent in an article for the November issue which summarizes our show year and identifies a couple of high scoring riders for each show. Over our show season this year, we scored over 500 tests!

For December she will write an article on all of our members who will receive USDF awards this year:

- Bronze Medals: Christine Erikson, Dina Simmons, Cheryl Rife, Kirsten Conrad
- Silver Medals: Lea McCullough and Tina Hansen
- USDF Master Certificates: Tina Hansen
- Rider's Award: Sandra Schugren
- L Judge Graduates: Lea McCullough and Jo Renn (waiting for final results)

We should be very proud of all the stellar effort of our members this year!!

### **New Business:**

Region 6: Region 6 will hold their Annual Meeting via phone on October 24<sup>th</sup>. Information can be found on their website.

Elections: The slate of officers was nominated. Christine will handle the elections using Survey Monkey as we have done in the past. In addition, members will be able to nominate specific people for Volunteer of the Year and the Gene Deuber Award.

*Note: Following the meeting the slate agreed on a change.*

The 2019 officer nominations are:

President – Lea Wilson

Vice-President – Abby Welch

Treasurer – Christine Erikson

Secretary – Sandra Schugren

### Committees:

It is in the best interest of the Club to expand involvement and encourage representation of specific areas of interest such as Western Dressage, Youth Activities and Show Committee.

- Western Dressage Division: The group unanimously agreed to have Jessy Olson head a newly formed Division for Western Dressage.
- Youth Committee: We may want to contact Tatyana's mother – Tanya Stanbrook as she may be willing to become more involved on behalf of youth in the sport. Jill S will talk to her.

Washington State Horseman: Board meeting will be held October 6<sup>th</sup> with the Convention at the Red Lion in Bellevue on November 9 through 11<sup>th</sup>.

Meeting Adjourned at 7:58 pm. Next meeting will be on November 13th at 7pm at the Schugren house

## LPSDC Special Meeting Minutes

**Date: October 9, 2018**

**Location: Schugren House**

**Attendees:** Lea Wilson, Carrie Guthrie-Whitlow, Christine Erikson, Sandra Schugren, Jo Renn, Abby Welch, Mary Brady, Jordan Heslep, Jennifer Gillum, Jill Seely, Delicia Sorenson, Dina Simmons, Linda Heath, Karen Walling, Catherine Geissler, Jerome Geissler, Lyn Lindstrom, Jessy Olson, Cheryl Rife, Tina Hansen, Candace Sessions, Julie Paddock (via Skype)

Meeting called to order by President Lea McCullough at 6:20pm

The Board provided an update on the planning that is required prior to making a decision to move forward with *forming our own GMO here locally in Washington with our membership.*

*Conversation with ODS President Karen Cheeke: Lea provided a summary of the telephone discussion that she had with Karen C. ODS seems neutral regarding our involvement as a chapter of ODS. Per their by-laws, any remaining funds left in the LPSDC chapter bank account would be transferred to ODS. Karen advocated that we continue in a positive relationship even if we become a GMO and suggested involvement of both LPSDC and EI in the ODS Convention as it demonstrates more solidarity in the dressage community.*

*Budget for 2019: Lea presented the draft LPSDC GMO budget to the group. This would need further development but already contained the detail requested at the last meeting.*

**Insurance:** Insurance quotes are being gathered. We have received a range of \$1500 to \$3000 in quotes to date.

**By-Laws:** Work needs to commence right away on drafting a new set of by-laws. We can expand our current by-laws and incorporate language from other GMO By-Laws. The USDF has developed a very detailed "GMO Guide" that will be beneficial and has been sent to all the officers. Gerome G advocated that we spend time rewriting / reviewing the Goals and Objectives of the Club. This would be done as part of the development of governance documents. We will have these documents available for the membership at large.

**501c3:** The first order of business is the application process for receiving 501c3 status from the IRS. This will be of benefit to the club even if we stay a chapter of ODS as it provides us with protection as an entity and also as a way to manage our specific educational funds.

There was a show of appreciation for all the information put into place and the effort exhibited by the Board to address questions from the meeting on September 26<sup>th</sup>.

Motion: Jill Seely made a motion that we provide all the details discussed in this meeting to the general membership and that ultimately everyone could vote on the decision to move forward as a GMO. In addition, that we move forward with the application process for the 501c3 as soon as possible. Candace Sessions seconded the motion.

Motion was approved unanimously

Officers: The slate of officers needs to be selected and voted into office by November 1, 2018. The officers per ODS By-Laws are required to become ODS members prior to this date.

Motion: Jill Seely made a motion to 1) we send a notification out to all current LPSDC members to delay signing up for their 2019 ODS membership until January 1<sup>st</sup> and 2) that if we decide to move forward with a GMO, that the officers ODS Membership would be applied to full LPSDC GMO membership. Tina Hansen seconded the motion.

Motion was approved unanimously.

Jo Renn recommended that the delay membership email should be sent out within the week as ODS was preparing to send out membership notifications on Friday.

The Board has created a document center on the LPSDC website for members to review questions and specific documents.

Meeting adjourned at 7:21pm

## LPSDC Special Meeting Minutes

**Date: September 25, 2018**

**Location: Schugren House**

**Attendees:** Lea Wilson (via Teleconference), Carrie Guthrie-Whitlow, Christine Erikson, Sandra Schugren, Jo Renn, Abby Welch, Mary Brady, Jordan Heslep, Jennifer Gillum Anne Montgomery, Jill Seely, Kris Powell, Beth Ness, Kirsten Conrad, Delicia Sorenson, Jennifer Nation, Dina Simmons, Luellen Lucid, Linda Heath, K Powell, Sue Blanding-Wilson, Karen Walling, Catherine Geissler, Jerome Geissler, Lyn Lindstrom, Jessy Olson, Cheryl Rife, Jo Renn, Jordan Banks (sign in sheet attached).

Meeting called to order at 7:12pm

As written in our By-Laws, the Board invited membership to a special meeting to *have an open discussion about the idea of dissolving from the Oregon Dressage Society, and forming our own GMO here locally in Washington with our membership. As a GMO we would work directly with USDF and could potentially greatly expand the reach of the LPSDC.*

President Lea Wilson opened the meeting by reading a prepared statement that outlined the reasons that the Board of Directors wanted to bring this idea to the membership. That statement is attached at the end of these minutes.

*Open Discussion:* Members were invited to express their ideas, concerns and questions prior to voting. There were questions regarding finance and insurance, the status of LPSDC funds and the benefits of changing to an independent GMO vs. remaining as a chapter of ODS. Board members pointed out that many of the details have not yet been solidified. We first needed consensus from the membership that this was a desired direction for the club.

***Carrie Whitlow made a motion that the club call for a vote, for or against, to support the exploration of LPSDC becoming an independent GMO under USDF and no longer remain a chapter of ODS. Sue Blanding-Wilson second.***

**There being no further discussion a vote was called. Vote: 23 YAY / 4 NAY.**

The Board of Directors will proceed with 1) contacting ODS and discussing intent to become independent GMO with the goal to expand opportunities for the Washington dressage community; 2) work on details regarding budget, insurance and establishing the required IRS 501c3 status; and 3) communicate these details to the membership.

**Because time is of the essence, as we do not want members confused or signing up for two different memberships, it is the goal to have as many of the details worked out and a decision made at the October 9<sup>th</sup> regular meeting.**

Meeting adjourned at 9:10pm



Sign in

Sept 25, 2018

Jordan Heslep  
Carnie Gutzke Whitow  
Jenni Lee Gillum  
Anne Montgomery  
Jill Seely  
Kns Powell  
Sandra Schugren  
Beth Ness  
Kirsten Conrad  
Delicia Sorensen  
Jennifer Natbn.  
Dina Simmons  
Luelien Lucid  
Aub Heath  
Knut Powell  
Sue Blanding-Wilson  
Karen Wallace  
Catherine + Jerome Gessner  
Jim Lindstrom  
Jessy Olson  
Cheryl Ruff  
Ja Kern  
Abby Welch  
Jordan Banks

### **President's Opening Remarks:**

*The Board would like to share an idea with all of you about the future of our club. In the past several years – even the past decade -- LPSDC has grown to a strong, independent, thriving entity with a growing membership. The members are doing exactly what we state in our vision and mission, which is to find success in the friendly environment of our League shows and prepare themselves appropriately for rated shows. With the number of LPSDC riders competing successfully at the Rated Shows, I would say it's a strong indication that our membership is doing exactly what all of us in this room desire for them.*

*There are countless amount of volunteer hours that are poured into the show series that we provide for our community. And this year, our team took on a HUGE concept of bringing the ODS League Finals to our home turf. We set out to show ODS that we have a strong membership, and that our ability to attract and market to our equestrian community can be unmatched. Watching this team tonight come together and bring back to life a Championship Show once floundering, is proof our camaraderie and the power of teamwork.*

*It has also brought to light many issues, concerns, feeling and questions about how THIS board wanted to proceed with our amazing club. After many meetings, contemplations, discussions, and pouring over ideas – we wanted to share with you our vision for the future of Lower Puget Sound Dressage Club.*

*We feel strongly that we can stand on our own and serve our community better by being our own entity. Therefore, we would like to open discussion with all of you the idea of dissolving from the Oregon Dressage Society and forming our own GMO here locally in Washington with our membership.*

*We feel strongly that we can provide equal if not better opportunity to our members, and potentially expand our line of services. Our vision and mission have always been to serve our equestrian community with opportunities to expand education and show in a friendly environment. In the years that we have been under other GMO's we have fine-tuned our skills, shown competency in putting on a show series, and brought high powered clinicians to the area year after year. We just feel it is time to spread our wings and create our own GMO here locally in Western Washington. I don't believe that our membership is conflicting with other GMO memberships such as EI, and honestly, we can do more and serve at a higher level by becoming autonomous.*

*The future of the club is not predetermined in this direction, but we feel we are strongly positioned to make this happen if all of you agree, and the timing could not be better. It's an opportunity to truly mold a club into something amazing based on the years of experience we have right here in this room. Because I don't want to steer the conversation in a pre-determined direction, I would love to open this discussion to all of you and hopefully answer any questions.*

*I'm open to your thoughts...*

**Date: September 4, 2018**

**Location: Schugren House**

**Attendees:** Lea Wilson, Carrie Guthrie-Whitlow, Christine Erikson, Sandra Schugren, Jo Renn, Abby Welch, Mary Brady and Tina Hansen

Meeting called to order at 7:12pm

**Minutes:** Jo R made a motion with a second from Carrie W that the minutes from the August meeting be approved as written. Motion carried.

**Treasurers Report:** The current balance is \$13,200.00.

**Membership:** 109 current members. 541 Facebook Likes.

**Correspondence:**

Carrie Gregory sent an email suggesting that we have a raffle at the Awards Banquet for those that did not receive an award; she would provide lessons. Needs further clarification.

Bainbridge Island Saddle Club sent a thank you to LPSDC for being so organized and taking such good care of the facility.

**Banquet:** Sandra has provided the contract and the deposit to Canterwood Golf and Country Club for the February 2019 banquet.

**Show Committee:**

August Shows: Saturday had 66 rides and Sunday had 69. The entire weekend went very smoothly and we made \$960 on stalls.

September 16<sup>th</sup> Show: Kimmy Weise "L" judge and will be held at Kitsap Saddle Club so the arena will be needed. This show will be Final Fall Fling I. Jo Renn is manager. Sandra will bring arena and Lea will pick up after the show.

September 30<sup>th</sup> Show: Linda Coates-Markle will judge and the show will be held on Sunday September 30<sup>th</sup> at Green Hills Farm. Show manager is Jordan Heslep. New owners will be at Green Hills the end of October.

**League Finals:** See notes from the League Finals Meeting. Planning is moving forward as planned.

**Clinics:** No new information.

**Old Business:**

Flying Changes: Sandra will write about the Bainbridge Shows for the next article.

**New Business:**

Clothes: Clothing will be \$575.00. Carrie W made a motion with a second from Tina H to approve the clothing order.

Junior Scholarship: The funds will be returned to the club as the rider has decided not to pursue dressage as a discipline.

LPSDC as a GMO: Discussion ensued regarding the club becoming a GMO of USDF. Carrie W made a motion with a second from Sandra S to hold a special meeting on September 25<sup>th</sup> to discuss and make a decision.

Washington State Horseman: Board meeting will be held October 6<sup>th</sup> with the Convention at the Red Lion in Bellevue on November 9 through 11<sup>th</sup>.

Meeting Adjourned at 9:05 pm. Next meeting will be on October 9, at 7pm at the Schugren house

**Date: August 14, 2018**

**Location: Schugren House**

**Attendees:** Lea Wilson, Carrie Guthrie-Whitlow, Christine Erikson, Sandra Schugren, Jo Renn, Abby Welch, Mary Brady

Meeting called to order at 7:12pm

**Minutes:** Carrie W made a motion with a second from Christine that the minutes from the July meeting be approved as written. Motion carried.

**Treasurers Report:** The current balance is \$10,117.60. We do not have receipts from August shows or from the July Dolly Hannon clinic included in balance.

**Membership:** 109 current members! 538 Facebook Likes.

**Correspondence:**

Recap from Correspondence Action Items from last meeting: Kitsap Fairgrounds not yet visited by Carrie W. Lea and/or Tina.

No new correspondence.

**Banquet:** Sandra has reached out to Canterwood to solidify the down payment and details.

**Show Committee:**

August Shows: Bainbridge Island with Carrie W as show manager with Sharon Scott as co-manager. The two shows are full with a wait list. Show hours will be 8 to 6:30. We will rent out stalls for overnight / day use. Judges are Patricia Morine and Deborah Spence. Volunteers are still needed but Carrie believes that plenty of people will sign up and that coverage will be okay. Lea will announce and was asked to promote the League Finals all day. Food will be available.

September 16<sup>th</sup> Show: Kimmy Weise "L" judge and will be held at Kitsap Saddle Club so the arena will be needed. This show will be Final Fall Fling I. Jo Renn is manager.

September 30<sup>th</sup> Show: Linda Coates-Markle will judge and the show will be held on Sunday September 30<sup>th</sup> at Green Hills Farm. Show manager is Jordan Heslep. Ribbons are needed for the show which Abby W will procure.

**League Finals:** Planning continues with the League Finals meeting held on August 7. Notes will be available for review. We currently are planning on two courts. We have three sponsors: Olson's Tack, Christine Murray for H3 (Horse+Human Harmony) and Body Recharge-PEMF – Kayley Moen. The program will be completed by a professional graphic designer. Sandra will send a letter out to all trainers on or around September 1<sup>st</sup>. The show closes at the end of September. Olson's may bring trailer. Jo Renn is show manager. Abby will order coolers for prizes and get some additional for banquet. Next meeting will be held on Tuesday September 4<sup>th</sup> at Schugren house.

### **Clinics:**

Dolly Hannon Ride and Review - Sandra Schugren and Christine Erikson will complete the required paperwork. The checks will be given to Christine for the clinic this weekend at the show.

### Clinic Ideas:

- Through the Levels – have a judge like Melanie Kessler or Joan Darnell present information on all the test changes coming in the late fall of 2018.
- Jen Verharen Clinic – repeat the very successful rider clinic held in the spring of this year.
- Jessie Sommerville – she is a ground work expert and uses the bamboo rod to teach passage and piaffe early in a horses career.

Cynthia Collins: Musical Freestyle Clinic is confirmed for early March 1-3, 2019.

### **Old Business:**

Flying Changes: Christine produced the article on League Finals that Anna Bigwood has said will go into the September issue of Flying Changes.

### **New Business:**

Clothes: Carrie and Abby have settled on clothing order and just need go ahead for the amount to purchase. This will be handled through email as they need to provide exact cost to know the budget.

Chalice Recognized Show: Everyone agreed that the arena could be used at Chalice for the October 6<sup>th</sup> Recognized show. Lea will pick it up on September 16<sup>th</sup> from the Kitsap Saddle Club. Lea will sell bandanas for dogs as a fund raiser event to support the LPSDC's Vicki Mears AA Scholarship Fund.

Meeting Adjourned at 7:48 pm. Next meeting will be on September 11<sup>th</sup> at 7pm at the Schugren house

**Date: July 10, 2018**

**Location: Schugren House**

**Attendees:** Lea Wilson, Carrie Guthrie-Whitlow, Christine Erikson, Jordan Heslep, Sandra Schugren, Karen Walling, Tina Hansen, Jo Renn, Abby Welch, Mary Brady and Jessy Olson

Meeting called to order at 7:30pm

**Minutes:** Carrie W made a motion with a second from Tina H that the minutes from the June meeting be approved as written. Motion carried.

**Treasurers Report:** The current balance is \$13,575.98 with some outstanding expenses from the July show to be paid

**Membership:** 105 current members!!!! 530 Facebook Likes.

**Correspondence:**

Recap from Correspondence Action Items from last meeting:

- 1) Mary Klein was given her award
- 2) Kitsap Fairgrounds not yet visited by Carrie W. and Tina H.
- 3) Educational Funds – scholarships given out.
- 4) ODS Clothing – To date we have recouped expenses and have a \$25.00 profit

No new correspondence.

**Banquet:** No Business

**Show Committee:**

July Show: Jordan H reported that the show was very successful with only a couple of issues during the day with 72 rides down Centerline. Parking went well because of two parking attendants. There was no one on the wait list who did not get in. Finances: \$40.00 in sponsorships, \$1.00 travel, \$11.00 for Vicki Mears and \$2.00 for Jr/YR for a total of \$3341.00 in net profit. Dolly Hannon was a very fair, highly professional judge who took the opportunity to talk with each rider after their test. Including the barbecue at the end of the day worked well and the food from Grillside was excellent and enjoyed by all. The club paid for all barbecue expenses, but these costs may be part of the USDF grant.

**Future Shows:**

August Shows: Bainbridge Island with Carrie W as show manager. The venue is \$200.00 plus \$50.00 for arena and \$200 for 10 stalls. Question whether we should pay for Friday night as well with everyone agreeing that this is not a club responsibility and that individuals will need to work with BISC to use the facility. Carrie will be responsible for getting keys. We need to find out if Pony Club will manage the food booth as they did last year. Lea W will be Show Ambassador. No arena is needed.

**Sandra S made a motion with a second from Tina that for this show there will be an exception to our rule regarding show manager showing and that the show manager can ride if there is a co-show manager for the show. Motion carried.** Karen W agreed to be co-show manager, so Carrie W will be able to show.

# Lower Puget Sound Dressage Club

## Chapter Meeting Minutes

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September 16<sup>th</sup> Show: Kimmy Weise “L” judge will replace Jill Seely. This show will be held at Kitsap Saddle Club so the arena will be needed. This show will be Final Fall Fling I

Additional Show: We will hold one additional show on Sunday September 30<sup>th</sup> at Green Hills Farm. Beth Anderson-Ness has agreed to judge. Show will be named Final Fall Fling II. We need to submit forms to ODS but need to know who should receive them. This show will open September 10<sup>th</sup> and close Sept 21<sup>st</sup> and be managed by Jordan H.

USEF Rules: After discussion regarding logos on saddle pads and the decision that logos are acceptable for our shows, we clarified the language in our LPSDC Omnibus by 1) Under General Information and Rules 5 change the last sentence to read: “All USDF Equipment rules apply except saddle pads may have logos” and 2) Delete 7 which is incorrect. Christine E will make changes.

Volunteering: Karen W. will send out the current volunteer hour summary to all members and solicit feedback to ensure correct.

**League Finals:** Planning continues with the League Finals meeting just prior to this regular meeting. Notes will be available for review. We currently are planning on two courts; we should decide whether we will expand to a third or not. Jessie O had been asked to talk with Western Dressage riders and to find out why rider participation is lower at our shows this year. There is concern over the combined classes, but we are in a quandary as we have too few riders to expand the offering. For League Finals, if we get the participation from Western Dressage riders then classes will be held as they are listed in the Omnibus which is by Level. If not, we have the option of combining the classes.

### **Clinics:**

Dolly Hannon Ride and Review - 10 riders participated and the day went well. We definitely needed a sound system for the event. The documentation for the USDF Grant needs to be completed by Lea. This includes a summary report and a financial accounting (which will be provided by Christine E) to qualify for any portion of the grant. One rider – Stella Thompson used some of the money from her JR/YR award to pay for the clinic.

### **Old Business:**

Flying Changes: Sandra distributed a copy of the article that has been sent in for the August magazine featuring results of the July show and the Dolly Hannon Ride and Review.

### **New Business:**

WSH: 17 Dressage shows across the state with Western Dressage becoming more active on the east side of the mountains. The annual convention will be held at the Red Lion Inn in Bellevue this year.

Meeting Adjourned at 9:07 pm. Next meeting will be on August 14<sup>th</sup> at 7pm at the Schugren house



**Date: June 12, 2018**

**Location: Schugren House**

**Attendees:** Carrie Guthrie-Whitlow, Jordan Heslep, Sandra Schugren, Karen Walling, Tina Hansen, Jo Renn, Abby Welch, Mary Brady and Jessy Olson

Meeting called to order at 7:17pm with Carrie Guthrie-Whitlow presiding.

**Minutes:** Tina H made a motion with a second from Karen W that the minutes from the May meeting be approved as written. Motion carried.

**Treasurers Report:** The current balance is \$13,009.86

**Membership:** 98 current members. 523 Facebook Likes.

**Correspondence:**

Recap from Correspondence Action Items from last meeting:

- 1) Mary Klein was not at last show; Jordan will have 2017 Volunteer award at the July show
- 2) Kitsap Fairgrounds not yet visited by Carrie W. and Tina H.
- 3) Educational Funds – scholarships given out.
- 4) ODS Clothing – Jo R brought with her to this meeting.

No new correspondence.

**Banquet:** No Business

**Show Committee:**

Food at Venues: Jessy O has made friends with the company that provides BBQ at the Port Orchard market and they are interested in being at our shows. Grillside Mobile BBQ has the required insurance and a good variety of food. We will contact them about providing food at shows.

June Show: Despite the periods of torrential rain, the June show was another very successful show managed by Abby Welch. 79 rides signed up with 7 being Intro A Supervised. There were 2 refunds, 12 total scratches for the show. 60 rides went down centerline which meant that the show went from 8am to 7:15pm. Judges: Nikki Charbonneau and Carrie Gregory. Our show proceeds are \$3341 minus the \$175.00 in refunds = \$3166.00.

Issues: The office key was not available in the morning which delayed getting everything set up for the show. Lunging requirements caused 1 person to leave the show grounds and scratch because she could not lunge in warmup. There are two other locations to lunge.

### **Future Shows:**

**Additional Show:** There is concern that with the reduced number of shows limits member / non-member opportunity to qualify for League Finals. It is extremely important that we get the showing and numbers that we need to make the League Finals successful. If the shows continue to fill with the same riders who have already qualified, we may need to discuss ways to encourage other riders to sign up as quickly as possible. **Jo Renn made a motion with a second from Karen Walling that the club move forward on the organization of an additional September show.** Approved. Carrie W. will investigate locations and dates including a second show on the weekend of the Final Fall show on Sunday September 16<sup>th</sup> at Kitsap Saddle Club. Tina H will work on finding a judge for the show.

**USEF Rules:** Show pad logo rules: *USEF Rule: "Logos / monograms or names on saddle pads allowed but limited to breed, national flags, USEF or USDF, stable names, competition award pads. Professionals of any age are allowed official sponsor name/logo. AAs allowed name/logo of their business. Max size: 200 cm2 "*. The club follows these USEF rules.

**Ribbons at Shows:** We have received suggestions for changing the way ribbons are distributed at shows. These ideas will be considered as we plan the 2019 show year as it is too late to change for this show year.

**Volunteering:** In general, the volunteer slots are not filled online prior to the show but plenty of people do offer to help at the show. This can be stressful for the show manager. Volunteer hours need to be put in at our regular shows; League Finals will not count towards our LPSDC Award requirements.

**July Show:** This will be held on July 7<sup>th</sup> at Chalice Farm with Dolly Hannon "S" presiding. Jordan Heslep is the show manager. The show is currently open.

**League Finals:** Abby W has the ribbons from ODS but still needs to match and fill in the voids. We will need 51 Championship ribbons (at least \$8.00 each). Discussion regarding how many Western Dressage Championships we will include. Jo R will discuss with ODS so that we have only 3 divisions / classes that are considered rather than each level. Next Finals Meeting is July 10<sup>th</sup> just prior to regular Board Meeting.

Carrie W asked for Jo Renn's help in contacting Gwen Blake and getting the contract signed and the deposit to Donida. There are also several questions that Gwen needs to answer for us to move forward with finalization of plans.

### **Clinics:**

**Dolly Hannon Ride and Review** - Hotel and airfare are confirmed. Carol Christ is assisting with Dolly Hannon's accommodations on Sunday night. There will be up to 10 rides as part of the Ride and Review. The USDF Grant will cover any losses that we incur.

The registration form is still not on the website and it has opened. The price per ride will be \$100.00 Insurance form was sent in to ODS by Carrie W. There is an open question for Lea re. the venue fee and whether an additional haul-in fee is charged to participants.

**Old Business:**

**The Vicki Mears AA Educational and Training Scholarship** is a fund to be awarded annually to Adult Amateurs who have a desire to further their partnership with their horse, and to create educational opportunities for the horse and rider pair in the dressage discipline. Awards will generally range from \$100-250 and will be divided upon selected recipients. Tina Hansen, Christine Erikson, Karen Walling each received \$250.00

**The Youth Scholarship** is a fund to be awarded annually to Junior riders who have a desire to further their partnership with their horse, and to create educational opportunities for the horse and rider pair in the dressage discipline. Awards will generally range from \$100-250 and will be divided upon selected recipients. The 2017 award went to Stella Thompson who received \$400.00

August BBQ – Still a question of where / when / if we will have a BBQ.

Flying Changes: Sandra distributed a copy of the article that has been sent in for the July magazine featuring results of the June show and the upcoming Dolly Hannon Ride and Review.

**New Business:**

L Judge Program: Discussion regarding increased involvement in assisting in the L Judge program i.e. having participants at our show.

Clothing: Our clothing inventory is very low. Carrie W. and Abby W. will investigate preparing an order to Antigua for clothing and also for saddle pads / horse ware.

Meeting Adjourned at 9pm. Next meeting will be on July 10th at 7pm at the Schugren house. This will be preceded by a 6pm League Finals Planning meeting.

**Date: May 8, 2018**

**Location: Schugren House**

**Attendees:** Carrie Guthrie-Whitlow, Christine Erikson, Sandra Schugren, Karen Walling, Tina Hansen, Jo Renn and Jennifer Gillum

Meeting called to order at 7:08pm with Carrie Guthrie-Whitlow presiding.

**Minutes:** Jennifer made a motion with a second from Christine that the minutes from the April meeting be approved as written. Motion carried.

**Treasurers Report:** The current balance is \$10,126.50.

**Membership:** 94 current members which everyone believes is the highest number that we have had in club history. The current membership list is available at every show. 516 Facebook Likes.

**Correspondence:**

1) Mary Klein has asked about the plaque for the Volunteer Award. Abby Welch has the plaque and will need to coordinate a time to give to Mary who was not present at the Banquet. Abby will bring plaque to next show.

2) Kitsap Fairgrounds is now a potential venue for our shows. Arrangements can be made through the Silver Spurs Club. There is a question about the availability of warm-up arenas. Carrie and Tina will plan a site visit.

3) Educational Funds – we have received 1 youth and 3 adult amateur applications for the scholarships which will be discussed later in the meeting.

4) ODS offered clothing at a greatly reduced rate which we have offered to purchase for \$200.00. There are 10 Hoodies and 20 T-shirts which we will resell.

**Banquet:** No Business

**Show Committee:**

May Show: The May show was a very successful show, very smoothly managed by Jennifer Gillum. The beautiful weather allowed participants to picnic and really enjoy the venue. 74 rides went down centerline which meant that the show went from 8am to 7:15pm. This was a very long day for Judge Amanda Wilgenburg and Scribe Jo Renn. There were 3 refunds, 5 scratches during the day and 1 charge for changing rides. Our show proceeds included \$900.00 in office / show fees and a resulting \$2100 in profit.

**Future Shows:**

Staying on Time: The gate keepers must stay on task and ensure that the rides stay on time. We may need to disqualify riders who do not enter on time which is the prerogative of the judge. We may want to consider a set of walkie talkies for the judge to the gate keeper.

USEF Rules: All judges need to be reminded that our shows follow USEF rules and are NOT schooling shows. Carrie will prepare an email for the show managers to send to the judges which reminds them of this.

Day Sheet: All riders need to be reminded to review the posted day sheet.

June Show: This will be held on June 10<sup>th</sup> at Kitsap Saddle Club with Nikki Charbonneau “r” presiding. Abby Welch is the show manager. The show is currently open.

Dressage Court: Sandra Schugren is responsible for bringing the Dressage Court but will need help with the setup the day/night before the show.

Watering: Carrie will ask KSC to water during the day to stop the dust and see if we can come up with a better watering plan for the show.

Paddocks: Some paddocks were used that should not have been as they are private. Who should monitor this? The payments for paddocks can be cash or check and are handled separately from show finances as all the proceeds go to KSC.

Supervised Intro: Need clarification regarding the lunging rules and where people can lunge on the KSC grounds as people on foot should not be in the warm-up arena as it is a breach of ODS Insurance Rules.

**League Finals:** Plans are well underway and going smoothly. Christine has finalized the Omnibus and has sent to ODS for approval. Sam Clement has said that he has found a sponsor for the Awards Ceremony Sponsorship. The Western Dressage Championship has been approved by ODS and will be included in the Omnibus for Intro through 2d Level. There are no qualification requirements for WD. Next Finals Meeting is in July just prior to regular Board Meeting.

**Clinics:**

Dolly Hannon Ride and Review - Hotel and airfare are confirmed. Carol Christ is assisting with Dolly Hannon’s accommodations on Sunday night. Jo Renn offered to help with transportation. There will be up to 10 rides as part of the Ride and Review. The USDF Grant will cover any losses that we incur. Need to set pricing for clinic and get the registration form completed. Need to get insurance forms sent in to ODS.

Cynthia Collins Freestyle Clinic 2019 – Dates of March 1 – 3<sup>rd</sup> 2019 secured for the next Musical Freestyle Clinic.

**Old Business:**

Vicki Mears and Junior Funds – Carrie, Jo and Sandra will meet after the meeting to review the applications and decide on the amount of award to be given to each applicant.

Flying Changes - Article sent in for the June issue that summarizes the May show.

**New Business:**

August Barbeque – There are several questions about the venue and what may be the requirements by Bainbridge Island for holding a barbecue. Carrie will work on details.

Meeting Adjourned at 8:45. Next meeting will be on June12 at 7pm at the Schugren house.

**Date: April 10, 2018**

**Location: Schugren House**

**Attendees:** Carrie Guthrie-Whitlow, Christine Erikson, Sandra Schugren, Mary Brady, Karen Walling, Kris Powell, Linda Heath, Jennifer Gillum and Jordan Heslep.

Meeting called to order at 7:05pm with Carrie Guthrie-Whitlow presiding.

**Minutes:** Christine made a motion with a second from Jennifer that the minutes from the March meeting be approved as written. Motion carried.

**Website:** The photographs have been updated and everyone applauded Christine and the web designer – Gordie Garcia – for such a beautiful, easy-to-navigate site. The check of \$500 has been sent to the web designer.

**Treasurers Report:** The current balance is \$9,120.20 with an outstanding \$30 from the banquet. We have sent the full payment of \$1125.00 to Kitsap Saddle Club and all the show ribbons have been purchased.

**Membership:** 78 current memberships as of April 5<sup>th</sup>. Any questions about membership should be directed to Christine and to Jo Renn who is handling the roster and membership questions for ODS. 514 Facebook Likes.

**Correspondence:**

1) Omnibus: From ODS – Sarah Diebert of ODS had corrections for the Omnibus which Christine has handled. One new rule that ODS has implemented is the requirement that a show manager must be a member. This was not communicated and we had selected our Show Managers prior to the rule which is in ODS minutes. **Karen made a motion with a second from Sandra that LPSDC pay the membership for the two Show Managers (Abby Welch and Jordan Heslep) as a one-time exception for the 2018 show season. Dressage dollars will not be provided to these show managers.** Motion carried. Carrie will talk to Sam Clement and Jo Renn about providing a summary of any ODS rule change or important motion in the ODS minutes so that we are aware of potential impact on our own rules.

2) Jen Verharen Clinic: Dressage Foundation provided all the documents that Sandra sent after the Jen Verharen clinic to all DF Board members. We have received the final check of \$125.00 which has been given to Christine. They also posted a video from the clinic of Sheridan Kent.

3) Scribing at Show: Anne Montgomery has sent a request that she would like to scribe for Jill Seely the entire day for her at the September show. This will be noted for that show.

4) Membership: Sandra received an email from Michelle Sloan as her membership application has been returned twice with a “wrong address” for ODS. The address is correct and Jo Renn has handled what seems to be either a non-payment for their box or a USPO issue. We may have some members who have sent in applications and they are having problems with this. We need to be aware of the issue at the shows.

**Banquet:**

Next Year Banquet - Saturday February 2, 2019 is reserved at Canterwood Golf and Country Club for next year's banquet and the "Hold the Date" contract is signed.

**Show Committee:**

May Show:

- 1) Rides: Karen reported that we currently have 44 rides. The maximum number is 70 to 75 rides. There have been very few questions about EQ Entries. Just a note that there is no date on the new signature page.
- 2) Warmup: Carrie and Jerry will go to site to look at the condition of the warmup arena. In order to work on the arena, individuals need to be members (\$65.00). We will communicate via email so that we can make a decision as to resolution if footing not acceptable.
- 3) Stalls: Linda asked if stalls will be available. Carrie will check. Response: there are a hand full of stalls available for \$20.00.
- 4) Dressage Court set up: Sandra asked if the Dressage Court could be set up earlier than Saturday as she has a conflict that night. Carrie will check. Response: there is an event on Saturday and the arena will be groomed at 5pm. The arena will need to be set up that night or early the next morning.
- 5) Class 17 USDF 2017 Intro Supervised: Intro A Supervised will have a maximum of 5 riders. If the show is not "full" more riders may be accepted in to this class at the discretion of the Show Manager and Secretary. The class will NOT be an official LPSDC Awards class but will be listed as a Sponsored or Special Year-End Award since Chalice Farms and Starr Valley Farms have agreed to sponsor. In order to qualify for this Sponsored or Special Award, the rider must volunteer 2 hours (with adult supervision if needed) and ride in at least 3 shows. The Award will be scored as we do all other awards. Membership: Two non-members have sent in their registration. We will not require membership. We need to select judges for this class. Cost: \$5.00 class fee plus \$1.00 Down Centerline fee (ODS) plus \$20.00 office fee. Results of this class do not go to ODS.

Show Manager Meeting: Show Manager Meeting was held just prior to this regular meeting with Carrie, Jordan, Jennifer and Christine in attendance.

Omnibus: Christine is on edition 7 with the latest date of April 6. The tests above Fourth Level are new for 2018; the Western Dressage and Eventer tests have also changed. ODS no longer provides test booklets.

Bainbridge Show Dates – April 28 and October 6. These shows will qualify for our year end awards program but the Saddle Club has not yet responded if they will apply to have these shows qualify as "League Shows" so that they will qualify for our League Finals. The October 6 show is too late to qualify for League Finals so they would need to change the date of the October 6<sup>th</sup> show to fall before the closing date which is October 1<sup>st</sup>.



**League Finals:**

Finals Meeting: Finals meeting was held on Friday March 30<sup>th</sup> at 6pm. Much of the preliminary planning was accomplished. Siobhan Barker will be our liaison with ODS and has already written a thoughtful well-crafted letter regarding the inclusion of Western Dressage and this has been sent to the ODS Board for a decision. Separate notes will be available for the Finals.

Organizers include: Show Manager – Jo R, Show Secretary – Tina H, Announcer - Lea M, Awards Ceremony – Lea M & ODS Rep, Scorer – Christopher Main, Saturday LPSDC Wine & Cheese Party – Sandra S. We are still looking for a Volunteer Coordinator.

Trainers Meeting: It was decided that it is too difficult to organize a trainers meeting. Instead Christine and Carrie have drafted a letter that will be sent via email to a list of trainers which has yet to be finalized.

Sponsorship: A sponsorship letter and packet has been drafted by Christine and Carrie and will be reviewed at the next League Finals Meeting.

Finals Planning: The next meeting will be held on April 26<sup>th</sup> at 6pm.

**Clinics:**

Dolly Hannon Ride and Review - Carrie will remind Lea that she is point and must have the insurance forms in to ODS, the registration forms, etc. ready well in advance of the July 10<sup>th</sup> date. 8 rides are planned.

Cynthia Collins Freestyle Clinic 2019 – Not yet contacted.

Jen Verharen Clinic – All is complete. Jen has offered a discount to LPSDC Members for participation in The Performance Project. Christine has posted on our sites.

**Old Business:**

Vicki Mears and Junior Funds – The deadline has been extended until April 30 as no applications received. A message has been posted on Facebook to remind people to apply and an email will be sent out in the next few days.

Flying Changes - Award winners for 2017 are posted in latest issue. Focus on WSH Awards will be in the next.

WSH – Mary said the latest copy of Canter magazine is available and that the cover is a photo of Ruth Murray! Mary wrote a Dressage column for this issue.

**New Business:** None

**Good of Order:**

The new contact email for the club is [info@lpsdc.net](mailto:info@lpsdc.net) . This email goes to Christine who will forward on if needed.

Meeting Adjourned at 9:10. Next meeting will be on May 8 at 7pm at the Schugren house.

**Date: March 13, 2018**

**Location: Schugren House**

**Attendees:** Lea McCullough, Carrie Guthrie-Whitlow, Christine Erikson, Sandra Schugren, Mary Brady, Karen Walling, Jo Renn and Tina Hansen.

Meeting called to order at 7:15 pm with Carrie Guthrie-Whitlow presiding.

**Website:** Christine demonstrated the newly revised website which is more graphically pleasing and “modern”. The majority of information that was on the old site is already available but over the next few months, changes and revisions will be made as feedback is received. Sandra made a motion with a second from Tina that \$500.00 be provided to the Web Designer for all the effort on the new site. Motion carried.

**Minutes:** Karen made a motion with a second from Christine that the minutes from the February meeting be approved as written. Motion carried.

**Treasurers Report:** The current balance is \$10,082.55 with clinic accounting still being processed.

**Membership:** Jo Renn will assist the club in acquiring correct membership information. She will send out an email shortly with specifics. The date a member renewed will be compiled by Jo at the end of the show season and sent to Tina for award management. 504 Facebook likes. *Note: Christine received memberships after meeting and we currently have 64 members.*

**Correspondence:** 1) From ODS – nominations for Director at Large with 7 people on the slate; 2) Call for delegates for USDF Region 6 which does require attendance at USDF Convention which will be held in Salt Lake City this coming winter. Discussion ensued regarding contacting our representative Carolyn Bunch to encourage consideration of the West Coast for the Finals Venue. Sandra will work with Christine on a draft.

**Banquet:**

Thank You Notes – Carrie has sent out thank you notes to all sponsors and donors to auction.  
Next Year Banquet - Saturday February 2, 2019 is reserved at Canterwood Golf and Country Club for next year’s banquet.

**Show Committee:**

Venues and Judges: Kitsap Saddle Club has been paid in advance. Carrie has confirmed dates from Bainbridge Island Saddle Club but we still need contract. All judges contracts have been signed and received.

Ribbons: Ribbons received.

May Show: Jo Renn will scribe all day for Amanda Wilgenburg. Jennifer Gillum is Show Manager. Show opens on April 2d.

**Show Manager Meeting:** We will have a Show Manager Meeting on April 10<sup>th</sup> at 6pm just prior to our Regular Meeting. Carrie will contact all show managers about meeting. We will offer pizza to those that come (Sandra will arrange). The Show Manager Handbook needs to be updated (Carrie will review).

**New Class:** Chalice Farms and Starr Valley Farms have agreed to sponsor a new class for youth: Supervised Intro A (Class 17 USDF 2017 Intro Supervised – TOC). This class will be offered at every show and will be limited to 5 riders from ages 5 through 12. The show judge will be at lunch break, so we will ask other local judges or L judge candidates to officiate. We will not offer Lead Line classes this year as this will be our lunch time event. Sandra made a motion to approve / Lea seconded. Motion carried.

**EQ Entries:** Christine reiterated that she will help anyone with the online registration process since we will no longer offer the paper entries. The Signature Page may be a stumbling block for some. The registrant needs to either upload or bring to a show. Karen and Carrie will need to get the May show setup in EQ Entries within the next two weeks as the show opens April 2d.

**Bainbridge Show Dates** – April 28 and October 6. Carrie will confirm that all of these shows will qualify for our year end awards program.

### **League Finals:**

**Finals Meeting:** Finals meeting set for Friday March 30<sup>th</sup> at 6pm. This will be in conjunction with ODS (Siobhan) involvement. Siobhan and husband will stay in Schugren studio. Carrie will organize food for the meeting. Christine will draft the agenda and send out to others for further contribution.

**Trainers Meeting:** Discussion regarding hosting a meeting for trainers to promote the League Finals. Carrie and Sandra will coordinate. Date set for a lunch on Monday April 30<sup>th</sup> with LPSDC hosting.

**Finals Flyer:** Christine will send out a digital copy of the Finals flyer so that they can be posted at barns.

### **Clinics:**

**Jen Verharen Rider Clinic:** - Friday March 9<sup>th</sup> Night workshop at Harbor Covenant Church had 28 participants including several youth riders and all of the riders signed up for Saturday rides. The evaluations were extremely positive. USDF credit was offered for the workshop and two participants elected to sign up for this credit. Saturday March 10<sup>th</sup> at Starr Valley Farm had 10 participants of varying levels and 7 auditors. Jen did a fantastic job working with all the riders and degrees of anxiety and specific goals. All the evaluations and forms have been submitted to USDF, The Dressage Foundation (for the Linda Acheson grant) and to ODS. The total receipts were \$1030.00 plus the \$500.00 grant; total expenses were \$1597.

**Cynthia Collins Freestyle Clinic** – 10 participants from several locations including Woodinville participated in the clinic on February 17 and 18<sup>th</sup>. The weather was very challenging and Christine made several changes to accommodate riders who needed to get home because of snow. Despite all the schedule changes, the clinic was well attended with 20+ people coming to the Friday night potluck / lecture. The clinic did better than last year financially with a slight loss. Christine will investigate Cynthia's availability for next year.

Dolly Hannon Ride and Review in July – Lea will manage the event.

**Old Business:**

Vicki Mears and Junior Funds – All applications will be reviewed and selected based on the guidelines which are printed in the Omnibus. The amount given to those selected will be based on the funds available at the time and will be distributed on an equal basis to all.

Flying Changes - Further information about the 2017 Awards will be included in the April issue.

Kitsap Saddle Club – There will be a work party on March 24<sup>th</sup>. LPSDC volunteers are encouraged to participate. Carrie will promote this event and we will allow up to 2 hours of volunteer time to count if volunteers show up and work.

WSH – Mary distributed a copy of the 2017 awards.

**New Business:**

None

**Good of Order:**

Carrie sold her Friesian/Oldenburger Mare, Katara to Gail Baker who plans to use her for pleasure riding and dressage.

Meeting Adjourned at 9:28. Next meeting will be on March 13th at 7pm at the Schugren house.

## **Date: February 13, 2018**

### **Location: Schugren House**

**Attendees:** Lea McCullough, Carrie Whitlow, Christine Erikson, Sandra Schugren, Mary Brady, Karen Walling, Linda Heath, Abby Welch, Tina Hansen, Sam Clement and Jordan Heslep.

Meeting called to order at 7:02 pm

**Minutes:** Sandra made a motion with a second from Jordan that the minutes from the January meeting be approved as written. Approved unanimously.

**Treasurers Report:** The current balance is \$15,079.38 with approximately \$130.00 in Banquet receipts that still need to come in.

The Banquet made a profit of \$1570.00! Breakdown includes:

- Dessert Auction brought in \$1219.00 which will be split equally between the Adult Amateur and the Junior Educational Funds and will bring each fund to \$1007.50.
- Auction brought in \$3600.00
- Awards cost \$1906.00 (under budget which was \$2250.00)
- Venue cost \$3900; receipts for the venue were \$4100.00

**Membership:** Membership information has been received from ODS and is 53 members.

**Correspondence:** Siobhan Barker is willing to come to a LPSDC meeting to discuss the League Finals. Lea said we could use her "Zoom" Technology for teleconferencing which would mean that Siobhan would not need to come in person. We will work on a date for this meeting.

### **Banquet:**

General – Everyone agreed that it was a highly successful banquet which was well run and the venue was perfect. Sandra will send an email to Trista Ortiz, the Canterwood Event Planner as a thank you to her for the coordination, lovely setup and efficient staff. The food was excellent and the pacing very efficient. Having Christine do a summary of Club, Omnibus, shows and events really brought emphasis to the value of being a member of the club.

The Awards section went very smoothly thanks to Lea and Mary. Grouping the WSH awards helped keep the pace as well. Lea apologized to Tina Hansen for not including her in the announcements as one of the key players for organizing shows. The award horses and stools were outstanding and everyone thanked Abby for such a job well done. The addition of the glass handed out at check-in was a great touch.

Invitations and Notices – All was handled via email and online payment. This saved money and also a significant amount of time. We will do this again next year.

Silent Auction – \$3600.00 made on approximately 65 auction items. The setup was perfect for this many items. There was a bit of chaos as not enough time was allowed for setup. Next year, we need to make sure this is set up earlier and also that we have more volunteers at the tables monitoring activity. Abby and Carrie managed the accounting. There needs to be more light and power at the check in desk area.

Dessert Auction – There were two additional desserts and Canterwood helped make the dessert table look inviting with the addition of cake platters. Each table already had serving utensils and plates which made it easier for everyone. Thanks to Abby for leading this effort.

Thank You Notes – Carrie ordered Thank You notes and will distribute to everyone to mail to the ones we each collected.

Next Year Banquet - Sandra will find out if we can hold Saturday February 2, 2019 at Canterwood Golf and Country Club for next year's banquet.

**Show Committee:**

Shows are essentially set for the 2018 show year. Insurance has been delayed by ODS.

Ribbons: Ribbons ordered for a total of \$1342.00.

Omnibus Rewrite: Christine has completed the second draft. Karen went through a number of specific items that needed to be addressed.

- Karen has established a new email: [lpsshowsec@gmail.com](mailto:lpsshowsec@gmail.com) for any correspondence with her regarding shows.
- Deletions: "Drill Team" will be eliminated from the Omnibus but Pas de Deux will stay in the language. We will handle on a case by case basis if any requests. "Novice Rider" will be deleted.
- EQ Entries will need to be used by everyone registering for shows. Christine and Carrie will answer any questions if they come up
- Signature Pages – we will look at using USDF signature page to eliminate confusion and need for people to bring signature page to the show
- Scholarship language will be shortened and will refer to the website for any information.

League Finals:

- Need to establish a date for a League Finals meeting. This will be in conjunction with ODS (Siobhan) involvement. Candace Sessions has inquired as she is willing to help with the organization.
- Need to review budgeting at the next meeting so that we have more accurate figures.
- Sponsorship – We need to promote sponsorship of rings and the event in general. The Club should do a sponsorship, maybe a ring. Lea / Chalice Farms also offered to sponsor a ring.
- Western Dressage as part of Finals – Shioban has been alerted and is in favor of adding to the finals this coming year. This will need to be presented to the ODS Board.
- Sandra needs to order stamps that will be used on any test that qualifies for League Finals / Championships.

**Clinics:**

Cynthia Collins Freestyle Clinic – 10 participants and all set to go on February 17 and 18<sup>th</sup>  
Jen Verharen Rider Clinic – March 9<sup>th</sup> and 10<sup>th</sup>. Grant requires that we submit application for USDF credit. Sandra has received documents but does not know what to do with the insurance requirement. Sam Clemente offered to help re. ODS involvement.  
We currently have 4 rides scheduled and approximately 5 people for the Friday night lecture. Need to promote on the website and send more emails out.

Dolly Hannon Ride and Review – July 9<sup>th</sup> at Chalice Farms. Jo received a \$1000 USDF National Education Grant for this event!

**Old Business:**

Vicki Mears and Junior Funds – Tina Hansen made a motion with a second from Mary Brady that we will give up to 4 scholarships of up to \$250.00 each this calendar year from the two educational funds. Approved with one abstention. The revised guidelines, which have been worked on by Carrie, will be finalized as part of our March meeting.

Flying Changes - The March article was submitted this week and focused on the Awards Banquet.

Membership – ODS is having difficulty providing membership information in a timely manner. This will be discussed at the ODS Convention at the end of the month.

Show Photographer – We want someone to volunteer to take photos at the shows, especially candids for use by the club.

ODS Convention Jan 27-28<sup>th</sup>, at Silver Falls. Carrie and Christine attended on behalf of the club. There is a great deal of change and considerable confusion at ODS following the resignation of Tom Murray and Corrine Tindale Stonier. Sam is very aware of the changes and will help LPSCD with any questions that come forward and any area where he may be able to influence result and get more prompt response. His email is [sam.clement@microsoft.com](mailto:sam.clement@microsoft.com)

**New Business:**

Kitsap Saddle Club – There will be a work party on March 31<sup>st</sup>. LPSCD volunteers are encouraged to participate.

WSH – Mary will find out where the complete 2017 results are posted.

Meeting Adjourned at 8:43pm. Next meeting will be on March 13<sup>th</sup> at 7pm at the Schugren house.

## **Date: January 9, 2018**

Location: Schugren House

**Attendees:** Carrie Whitlow, Christine Erikson, Sandra Schugren, Mary Brady, Karen Walling, Linda Heath, Abby Welch, Tina Hansen and  
Jo Renn.

Meeting called to order at 7:30 pm by Carrie Whitlow

**Minutes:** Karen made a motion with a second from Tina that the minutes from the December meeting be approved as read with one correction on page 2 under League Championships Bullet 4 – it should read ODS League Championships, not Regional Championships. Approved unanimously.

**Treasurers Report:** The current balance is \$14,416.12 with some receipts that have come in from the Banquet and the Musical Freestyle. Christine provided some interesting facts about 2017 finances: Shows had a profit of \$3477.67; the Banquet came in as breakeven; Clinics were a loss of \$529.00; Clothing made a profit of \$400.00.

Office License – a discussion regarding the status of the number of MS Office License ensued. This is needed for many of our functions. Tina made a motion with a second from Christine to approve the purchase of the 5 pack license for Office for \$99.00 a year. This includes Access. Approved unanimously.

**Membership:** Membership information is still not forthcoming from ODS as they are having difficulty getting information out of their new system. 478 Facebook likes.

**Correspondence:** A letter was received with a question regarding non-member participation in our shows. Carrie has responded that yes non-members are allowed but do not qualify for our Awards.

### **Show Committee:**

Contracts: Judges contracts have all been signed and returned except for one. Venue contracts are out to both Kitsap Saddle Club and Bainbridge Island Saddle Club.

Ribbons: Ribbons need to be ordered by February 3<sup>rd</sup> for the discount. Carrie and Christine will handle this.

Omnibus Rewrite: Christine has completed the draft and will send out for review prior to the Awards Banquet.



**League Finals:**

- Carrie has left a message for Gwen Blake and has sent her the contract but has not heard back yet.
- Jo Renn is working on getting other League show dates and information
- Abby recommended Etsy as the place to order the stamp that will be used on any test that qualifies for League Finals / Championships. In addition to: "This is a qualifying score for ODS League Show Finals / Championships", the stamp needs to have the dates of the League Show Finals / Championships included. Sandra will investigate cost to provide one for our shows and then all close affiliates. (Note: it takes 2 scores of 55% to qualify).

**Clinics:**

Cynthia Collins Freestyle Clinic – February 17 and 18 at Starr Valley Farm is set to go. All registrations for the clinic are in; it is full 10 riders participating. The symposium will be Friday night at Beth's and will be free and a potluck. Auditing will be \$20.00 for one day / \$35.00 for two.

Jen Verharen Rider Clinic – March 9<sup>th</sup> and 10<sup>th</sup>. We have received the \$500.00 grant from the Linda S. Acheson Fund. Sandra is working with Jen on the details and will have the marketing material to Christine by next week. We will have a Rider's Lecture on Friday night at 6pm – Harbor Covenant Church and up to 10 rides on Saturday at Starr Valley Farm. We are expecting to charge \$20.00 a person for the Friday night lecture and \$65.00 a ride for Saturday.

Dolly Hannon Ride and Review – July 9<sup>th</sup> at Chalice Farms. Jo has submitted an application for a \$1000 USDF National Education Grant. She should know by the end of the month whether we were successful.

**Banquet:**

Invitations – The invitations are out to all members. 23 people have signed up to date. We have planned for 6 additional dinners to cover people who sign in at the door. Sandra will ask Luellen Lucid to make sure that Tom Murray and partner are on the invite list. The Club will provide their dinners.

Silent Auction – Carrie will manage the list and have the bid sheets ready. Everyone is responsible for getting items for the auction; several items are already secured. Each item needs to have a minimum bid on the sheet.

Volunteers – Several people at the meeting volunteered to help at the banquet. Carrie will coordinate volunteer effort.

Dessert Auction – Abby Welch will coordinate. Sandra will make sure that silverware/plates are provided from Canterwood.

Venue and Food – Carrie and Sandra added an appetizer to the menu as this has been something provided in the past. The colors will be Black and White; tables round and will seat 8. Canterwood will provide mirror centers and votive candles; Sandra will check with Jennifer on the center pieces. Tables are ordered for the Silent and Dessert Auction. Carrie is providing color-coded markers to indicate who ordered what type of dinner.

Member / Non-member Dispute – A decision was made at the last meeting that does not allow a non-member to be a recipient of an LPSDC award. Jo and Carrie will discuss this with ODS to make sure that all organizations are in agreement.

Awards and Prizes – Abby has received all of the awards and is well under budget. We will no longer have Perpetual Trophies. The old ones will be raffled off to people named on each trophy at the Banquet. Sandra and Abby will work together to add the Western Dressage Award which will be paid for by Canterwood Riding Club.

Presentations - Christine will open the Awards and provide a brief business section to include overview of the Omnibus, our show season, the change in the Adult Amateur and Junior Awards. Lea has been nominated to be the announcer for the award section and Mary Brady will handle the WSH awards.

Photographs and PR – We decided to try and organize a photo collage on a computer as part of the Banquet. Christine will manage. After discussing whether we should have a program for the Banquet, it was decided that we will have a flyer with our show schedule, some interesting information and the League Championships information at each table.

**Old Business:**

Vicki Mears and Junior Funds – Carrie has organized the guidelines for both of the scholarship funds. Everyone is in agreement that having more than one recipient for each of the funds will be far more beneficial to members. This will be announced at the Banquet.

Flying Changes - The January article was sent but ODS did not get into FC in time. This article will be used in the February issue. It includes information about 2018 show season, League Championships and an excerpt from Michelle Barton's article summarizing the successful year that she had as the Vicki Mears Scholarship recipient.

Membership – ODS is having difficulty providing membership information in a timely manner. This will be discussed at the ODS Convention at the end of the month.

Show Photographer – We want someone to volunteer to take photos for the Club next show year. This will help us be able to showcase our riders on our website and at events such as the Awards Banquet. Carrie will see if Jerry would be interested in doing this.

**New Business:**

ODS Convention Jan 27-28th, at Silver Falls. Sandra made a motion with a second from Karen to pay for any expenses (mileage / hotel / food) incurred for attendance at this conference. Carrie and Christine offered to attend.

Meeting Adjourned at 9:03. Next meeting on February 13th at 7pm at the Schugren house.