



LPSDC Meeting Minutes

Date: March 14, 2024

Location: Zoom Call & In-Person at Olalla Winery

Attendees: Carrie Guthrie-Whitlow, Secretary, Christine Erikson, Treasurer, Jessy Olsen, VP

Members: Anne Montgomery, Tina Hansen, Trish Morehead, Dina Simmons, Cinny Samulis, Kim Kurisu, Lyn Lindstrom, Jo Renn, Ruth Murray

Non-Members: Anne Calmernas (Christine's sister-in-law)

Special Guest: N/A

Meeting Called to order at 7:02pm

Minutes: Motion to approve by Trish and seconded by Cinny. The motion carried.

Treasurers Report: The bank balance was reported by Christine Erikson as \$23,132.84.

Membership: We currently have 72 members for 2024. There are 1541 followers on Facebook and 149 Instagram followers.

Correspondence: We received a thank you from TDF for the donation we sent to them of \$500.

TDF: Carrie has sent a request for a grant for our musical freestyle to TDF and we are awaiting a response.

Latest from USDF: No new info to report

Education Program: No new info to report

Clinics:

Scribing clinic – It was well attended and went off without a hitch. Arick did a great job presenting the topic and our judge, Amanda Wilgenburg, was fabulous. We should have some new scribes this year as a result of the clinic.

Freestyle clinic – It is now open for entries, and we have received 2 – 4th level entries as of today. The contract has been signed by Karen and sent to SkyReach.

Adult Camp – Jesse Sommerville and Kirstin O'Hearn are confirmed. Contracts have been sent to both, as well as to SkyReach and are pending their signature. Carrie will apply for a grant through TDF which will help to offset the cost of this clinic.

L Program Update: Jo Renn reports that 8 people have signed up and 2 people have paid. It is expected to fill. Volunteers will be needed for each session. Trish reported that Morgan Griffith would like to volunteer. She also wants to know if part one will be held next year. Jo suggests it might make sense to wait one more year and do it in 2026. You can go to USDF and look under education and calendar and select L Program to find where they are being held.

Show Season:

Show Committee: The judge for our show July 14th has been changed to Carrie Gregory

Dates are confirmed at the Saddle Club and all, but one contract has been signed.

In person shows:

May 5 – Matt Egan confirmed - Kitsap Saddle Club

June 2 – Kelly Larson - Kitsap Saddle Club

July 13-14 – Debbie Spence & Carrie Gregory confirmed - Kitsap Saddle Club – Contracts are signed.

August 17-18 – Joan Darnell confirmed - Forest Park – contract has been signed.

Sept 8 – Amanda Wilgenburg confirmed - Kitsap Saddle Club

We have 12 entries so far for the March virtual show.

Ruth suggested that we add something into our contract to ask our judges not to judge shows within 120 days within a certain radius. Anne suggested that we ask them if they are already on contract or plan to be rather than putting it into the contract which is not enforceable in the State of Washington.

Banquet Committee: Trish will work on themes for next year's banquet so we can promote at the shows throughout the year. Carrie has asked Gold Mountain to reserve February 1st for next year and is waiting to hear back.

Old Business: None

Scholarships: Scholarships letters were sent to all the recipients

New Business: Jessy reported on a Western Dressage organization where she is on the board – they are requesting mutual promotion of the NW Western Dressage Association end of year awards in exchange for them promoting our shows. Anne made a motion for LPSDC to promote the NWWDA at our shows. Christine seconded. The motion carried.

Good of the Order: None

Meeting Adjourned at 7:53

Next Meeting: Thursday April 11th by Zoom at 7pm



LPSDC Meeting Minutes

Date: February 8, 2024

Location: Zoom Call

Attendees: Board, Jennifer Nation, President, Carrie Guthrie-Whitlow, Secretary, Christine Erikson, Treasurer

Members: Arick Olson, Tina Hansen, Trish Morehead, Jo Renn, Dina Simmons, Wendy Foss

Non-Members: none

Special Guest: N/A

Meeting Called to order at 7:18PM

Minutes: Motion to approve by Tina and seconded by Arick. The motion carried.

Treasurers Report: The bank balance was reported by Christine Erikson as \$25,200.97. This includes \$1935 raised from the dessert auction.

Membership: We currently have 66 members for 2024. There are 1527 followers on Facebook and 150 Instagram followers.

Correspondence: Kate Harmon, Stella's mom, sent an email to thank LPSDC and to ask about the dessert that they got at the auction and who did it because they really liked it and the stuffed toy that went with it. Trish will pass this along to her friends who made it for the auction.

TDF: We will be donating \$500 from our dessert auction to TDF.

Latest from USDF: Wendy Foss is identifying USDF educational opportunities that come out and we will send this information out to our members and encourage them to participate.

Education Program: Wendy Foss will be heading up an educational program. Still looking for venues and subject matters. More will come out on this soon. The club purchased a projector and screen to use for these events.

Clinics: This weekend is a go for the Scribe/Scoring Clinic at Sunflower Farm in Olalla, February 10th from 10am-2pm. Amanda Wilgenburg will be the judge for this clinic. webmaster@lpsdc.net will be the address to RSVP. We have purchased a projector and screen for this event as well as future educational events. There are around 20 people signed up for this event.

Skyreach Equestrian (former Summervale) is available on May 18th & 19th for the Freestyle clinic with Karen Robinson. Carrie will reach out to Karen to confirm and will start working on the announcement and sign up forms, and contracts for the venue and the clinician.

The Adult Camp is also confirmed at Sky Reach on July 27-28. Carrie has confirmed costs to use the venue. It will be 500/day which will include the use of the sound system, and grooming/watering the arena. Stalls will be around 60/day and will include 2 large bags of

shavings/ Jesse Sommerville is confirmed as a clinician and contact has been made with Kristin O'Hearn to see if she would be the 2nd clinician. Once the clinicians are confirmed, Carrie will pursue the grant that is available through the USDF/TDF for up to 2000.00. The deadline for applying for this grant is 75 days before the event.

L Program Update: Jo Renn has moved forward with confirming the L Program. Applications are available. None in yet. We will need volunteers for the weekends the program will be held.

Show Season:

Show Committee:

Dates are confirmed at the Saddle Club and all but one judge contract has been signed.

In person shows:

May 5 – Matt Eagan - Kitsap Saddle Club

June 2 – Kellie Larsen - Kitsap Saddle Club

July 13-14 – Debbie Spence & Diane Royce confirmed - Kitsap Saddle Club

August 17-18 – Joan Darnell confirmed - Forest Park – waiting for contract

Sept 8 – Amanda Wilgenburg confirmed - Kitsap Saddle Club

Horse Show Office is up and running for the first virtual show. We are using Horse Show Office this season due to issues with Fox Village.

We may need to water and groom the arenas at Forest Park. Jerry and Arick have offered to groom the arenas and Carrie will help with watering.

Banquet Committee: The banquet was held at Gold Mountain on 2/3/2023. It went really well and everyone had a lot of fun. Trish did an amazing job with decorating. We raised \$3500 from our silent auction and \$1935 from our dessert auction. Discussed whether or not we want to reserve the venue for next year. Carrie agreed to contact Cheryl to reserve the venue for February 1st as long as we won't lose too much money if we have to back out for some reason. Trish suggested that we put out a reminder at our shows with the date of the banquet. She also agreed put together a slide show and/or video to showcase pictures and videos taken throughout the year if people will send them to her.

Old Business: None

Scholarships: Scholarships were awarded at the banquet to Tina Hansen, Nina Halverson and Rylea Dean were all awarded \$250.00.

New Business: We have a new volunteer email – it is: LPSDCVOLUNTEERS@GMAIL.COM

A symposium with Amelia Newcomb will be held at Starr Valley in May on May 11-12, 2024. 2th. 60 people are signed up to audit so far and 100 are expected along with demo riders for the event. Sponsorship opportunities will be available which will include an invitation to the VIP event. Jen proposed we donate \$1000 to sponsor this event. Tina made a motion to sponsor \$1000 towards this clinic. Motioned carried.

Good of the Order: April 20th is the first schooling show at SkyReach

Meeting Adjourned at 8:36PM

Next Meeting: Thursday, March 14, by Zoom at 7:00 pm or in person at the Olalla Winery at 6:00pm.



LPSDC Meeting Minutes

Date: January 11, 2024

Location: Zoom Call

Attendees: Board, Jennifer Nation, President, Carrie Guthrie-Whitlow, Secretary, Christine Erikson, Treasurer, Jessy Olson, Vice President

Members: Patty Nowak, Arick Olson, Tina Hansen, Trish Morehead, Jo Renn, Dina Simmons, Linda Heath, Wendy Foss, Lisa Cartwright, Alena (Kandis) Horton

Non-Members: Pedro Lopez

Special Guest: N/A

Meeting Called to order at 7:02PM

Minutes: Motion to approve by Jessy with grammatical corrections and seconded by Tina. The motion carried.

Treasurers Report: The bank balance was reported by Christine Erikson as \$23,271.05.

Membership: We currently have 51 members for 2024. There are 1517 followers on Facebook and 150 Instagram followers.

Correspondence: None.

TDF: Nothing to report.

Latest from USDF: Nothing to report.

Clinics:

*Venue for the Scribe/Scoring Clinic will be at Sunflower Farm in Olalla. February 10th from 10am-2pm. Amanda Wilgenburg will be the judge for this clinic. Webmaster@lpsdc.com will be the address to RSVP. Carrie will send content for Christine to put out in an email.

*Freestyle clinic in May with Karen Robinson – still looking for venue. Sky Reach, Chalice, Southworth, Starr Valley, Heather Hornung, Donida, Iron Horse, and Forest Park were discussed as possible options.

*Adult Camp in July 27-28. Sky Reach Ranch has confirmed these dates will work. Carrie has reached out to confirm costs for this venue and is waiting to hear back.

*Jesse Somerville is able to do the dressage portion of this clinic. And Jen has spoken with Jordan Banks and she would be willing to do this clinic and would bring her obstacles. Carrie has looked into a grant that is available through the USDF/TDF for up to 2000.00. The deadline for applying for this grant is 90 days before the event. They prefer to have USDF approved instructors, but this appears to be optional rather than required. It doesn't appear that having the Working Equitation as part of the clinic would be a problem, but this remains to be seen.

*L Program Update: Jo Renn has moved forward with confirming the L Program. She is looking at May 4th and 5th at a hotel in Olympia with Joan Darnell. June 15-16 with Jody Jones-Leef at

Spokane Sport Horse and the exam to be held in August at Whidbey with Jody Jones-Leef and Dori Vlaten-Schmitz. She thinks the charge for this should be \$1500/person. Jo made a motion to approve the L program and move forward. Jessy seconded. Motion carried.

Show Season:

Show Committee:

Dates are confirmed at the Saddle Club and waiting for contract to be signed.

In person shows:

May 5 – Matt Egan confirmed - Kitsap Saddle Club

June 2 – waiting to hear back from Andrea Luciano Lindsey - Kitsap Saddle Club

July 13-14 – Debbie Spence & Diane Royce confirmed - Kitsap Saddle Club – Contract signed

August 17-18 – Jo Darnell confirmed - Forest Park

Sept 8 – Amanda Wilgenburg confirmed - Kitsap Saddle Club

All contracts have been signed for the virtual show.

Judges have been identified for the virtual shows: Carrie Gregory, Rachel Marie, Kellie Larsen Patty Russell. Tina has signed contracts for all virtual show judges.

Christine reported that Fox Village is supposed to be online tomorrow. She has all the virtual shows ready as soon as they open their platform.

Banquet Committee: The banquet will be held at Gold Mountain Golf Club on 2/3/2024 starting at 5pm.

Tickets are on sale on EventBrite and will be 60/ticket. The cost will cover some but not all of the expenses.

We will be doing a Dressage and Dragons theme. Cash bar. There will be a photobooth with a dragon and crowns/tierras are encouraged along with (plastic) swords. Jessy is running the auction and will be picking up donations this weekend. Dessert auction will be teamed by Jessy and Christine. Donations promised at the meeting include 1 from Patty, 1 from Kandis, 2 from Trish, 1 from Dina, 1 from Wendy, 1 from Cami, and 1 from Jessy/Arick.

Old Business: Stuff that Jennifer Gillum was storing has been picked up and redistributed. Jen has the records. Christine has everything else in the trailer including decorations for the banquet.

Lea is listed as the club president on the Region 6 website so this needs to be updated.

Our affiliation with WSH is still showing when you sign up to be a member. Christine will update our website to remove this.

Scholarships: We received 3 applications for scholarships and will award these at the banquet.

New Business: Wendy Foss has agreed to being the Education Coordinator for the club. She has a list of ideas that she would like to put out to the club for a vote.

Therapy Exercises for Horses, Massage, Chiro, Lasers, Tack Care, Nutrition, Bit fitting, Bridle Fitting, Girth Fitting

Jo Renn suggested beaded brow band clinic

Jessy considered LPSCDC symposium held over a day and including all of these ideas

Discussed that some of these can be done virtually

Good of the Order: Jessy has been nominated to be on the Board for the NW Western Dressage Association which will be an affiliate of the American Western Dressage Association. Meeting Adjourned at 8:20PM

Next Meeting: Thursday February 8 by Zoom starting at 7pm. Quarterly meetings will be held at the Olalla Winery (March, June, Sept and December)

The Lower Puget Sound Dressage Club

Balance Sheet

As of December 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
7911 Checking	23,701.81
Total Bank Accounts	\$23,701.81
Total Current Assets	\$23,701.81
Fixed Assets	
7000 Vehicles	7,669.92
Total Fixed Assets	\$7,669.92
TOTAL ASSETS	\$31,371.73
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Vicki Mears Training Grant	4,745.00
Total Other Current Liabilities	\$4,745.00
Total Current Liabilities	\$4,745.00
Total Liabilities	\$4,745.00
Equity	
Opening Balance Equity	5,444.38
Retained Earnings	25,309.09
Net Income	-4,126.74
Total Equity	\$26,626.73
TOTAL LIABILITIES AND EQUITY	\$31,371.73

The Lower Puget Sound Dressage Club

Profit and Loss

January - December 2023

	TOTAL
Income	
1000 SHOW INCOME	19,883.56
1000b Recognized/Championships	5,142.76
Total 1000 SHOW INCOME	25,026.32
1100 CLINIC INCOME	8,200.00
1200 OTHER INCOME	
1203 Clothing sales	437.00
1204 Promo Merchandise	58.00
Total 1200 OTHER INCOME	495.00
1201 MEMBERSHIPS	7,375.00
1300 BANQUET INCOME	
1301 Auction Sales	4,202.00
1302 RSVP'S	4,217.40
1303 Dessert Auction	0.00
Total 1300 BANQUET INCOME	8,419.40
Total Income	\$49,515.72
GROSS PROFIT	\$49,515.72
Expenses	
2000 SHOW EXPENSES	
2001 GL Insurance	1,787.00
2002 Show approval fees	560.00
2006 Judge/ Show Management Fee	5,345.68
2007 Venue Fee	2,400.00
2008 Prizes	2,855.64
2009 Ribbons	1,120.26
2011 Misc. Expenses	1,645.92
2012 Show Office Supplies	689.80
2015 Recognized/Championship Show	4,140.85
Total 2000 SHOW EXPENSES	20,545.15
3000 CLINICS	
3001 Clinician Fee	6,373.47
3002 Venue	1,275.00
3004 Misc. Expenses	287.92
Total 3000 CLINICS	7,936.39
4000 BANQUET	
4001 Venue/Food/Drink	4,672.73
4002 Awards	2,164.22
4005 Misc. Expense	136.96
Total 4000 BANQUET	6,973.91
6000 GMO/Membership Costs	
6001 USDF FEE	2,590.00
6004 Office Contracted Services	6,000.00
6005 Wild Apricot Fee	1,102.96
Total 6000 GMO/Membership Costs	9,692.96
Total Expenses	\$45,148.41
NET OPERATING INCOME	\$4,367.31
Other Expenses	
5000 OTHER EXPENSES	
5001 Website	312.64
5003 Equipment (under \$200)	123.79
5003b Equipment (above \$200)	4,260.60
5006 Sponsorships/Donations	1,000.00
5007 Bank Charges	72.53
5008 Dues & Subscriptions/QB	671.56
5010 Travel Expenses/Club related	1,235.87
5011 Advertising/Promo	50.85
5012 Misc. Expenses Uncategorized	766.21
Total 5000 OTHER EXPENSES	8,494.05
Total Other Expenses	\$8,494.05
NET OTHER INCOME	\$ -8,494.05
NET INCOME	\$ -4,126.74